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Minutes of the HCRF Board – November 10, 2010

A meeting of the Honduras Children's Rescue Fund was held at the Gesu Church Sacristy

Present: Kevin McKay, Tiho Teisl, Brian Smith, Jack Licate, Dave Smith,

Absent: Lorn Snow, Joe Ciuni, Todd Welki, Jeff Jeney

1. Kevin McKay opened the meeting with a prayer @ 6:03 pm
2. Dave Smith reported that the Reyes Irene support request was received approved and \$ 40,000.00 has been sent. There is \$35,000.00 available to the clinic once appropriate paperwork is received. The clinic has hired a doctor through March
3. Todd Welki sent the Treasure's report to Dave.
Cash Balance as of 1/1/2010: 6,380.53
Income: \$87,100.00
Expenses\$ 45,866.17
Cash balance as of 10/31: \$47,614.36
4. Dave Smith also presented to us the Individual report of Donor Income 2006 – 2010 as well as the 2006 – 2010 Corporate Donor Income for future reference. The hand written cards sent before the benefit have been very helpful
5. Maria and Natalie Hunt have agreed to stay on to co-chair the benefit.
6. Brian Smith reported that the engineering report has arrived and is being reviewed along with any other background documents for the Clinic. The Tegucigalpa Rotary will be approached to consider helping with the septic issues.
7. SANS advisory board meeting took place October 20, 2010. Dave Smith reported that the Canadian groups, the Indianapolis groups, and Karen Godt were present. The Canadian groups continue to be very strong in the area of sponsorship. The group will continue to try to pressure SANS to have a working strategic plan. The group has agreed to work on producing year end statements to share.
8. Gesu will have its trip in Honduras February 18 – 25. Gilmour will have its trip March 17 – 25.
9. The Rosales family is living in Lyndhurst, and Alma and Gustavo going to be applying for student visas. They have traveled to DC to the Honduran Embassy for their 9 year old son to be able to come here. The office of Rep Kucinich can be used as a resource.

11/10/20

10. We are still short a board member. If you know of anyone interested contact Dave Smith.

11. There was no old business. There was no new business.

12. Meeting adjourned @ 6:34 pm. Next meeting will be in January.

Respectfully submitted

Tiho Teisl

Minutes of the HCRF Board – September 22, 2010

A meeting of the Honduras Children's Rescue Fund was held at the Gesu Rectory Building

Present: Joe Ciuni, Tiho Teisl, Todd Welki, Brian Smith, Jack Licate, Dave Smith, Jeff Jeney

Absent: Lorn Snow, Kevin McKay

1. Jeff Jeney opened the meeting with a prayer @ 6:10 pm
2. Dave Smith reported that Maura Dacey had resigned effective immediately.
3. Dave Smith reported that the Fedeli Affair collected \$77,255.00 and with some outstanding checks the total will be \$83,655.00, expenses for glasses, stamps, stationary, etc will be covered by Board donations. 91 persons attended the event with 8 no shows. Todd Welki reported a balance of 81,655.00 in the bank. Mae's Medical Insurance will continue to be paid to the company in Miami.
4. Jack Licate had a grant request from Reyes Irene for 62,500. Brian Smith is concerned about funds for the Santa Rosa Lima clinic. Dan Meehan has been a major contributor but he is pulling out. Grants will be distributed after seeing the Performance Audit. The proposal is to send 40,000.00 to Reyes Irene and hold the rest till they can account for the rest of the money. Accountability is key at this time.
5. Peter White is organizing the Advisory Board Meeting in Cleveland – October 20th, 2010. The Milwaukee group and Mr. Meehan will not attend.
6. Brian Smith reported that he will be in Honduras October 14 – 19. Gesu will have its trip in Honduras February 18 – 25. Gilmour will have its trip March 17 – 25.
7. Dave Smith reported that Adan Rosales continues to improve, and the doctors can do nothing else for him. Alma and Gustavo are getting married. They are living in a small apartment doing their best to find work.
8. Ther3 was no Old or New Business
9. Jeff Jeney closed the meeting with a prayer at 7:25 pm

Respectfully submitted

Tiho Teisl

To: SANS Advisory Board
c/o Phyllis Hope

May 7, 2010

From: Honduran Children's Rescue Fund - Cleveland

Subject: SANS Audit - April/May 2010

Our Board met on May 5, 2010 and we discussed the Deloitte "Performance Audit" that is presently underway at SANS. One of our members, Jeff Jeney, who is a Hospital Administrator, raised a question that I want to pass along. He points out that a performance audit makes recommendations as to actions that will improve the performance of the institution or business. Once the audit is presented the Board (SANS Board) asks the Operating Officer for a plan and schedule as to how the recommendations will be implemented. The Board then follows through to check the results. No results; big shake up.

In the case of SANS we do not have a lot of leverage since Sr. Rosa is "in charge". We hope, however, that this performance audit can be a powerful tool to encourage Sister to follow through on a realistic succession plan.

Submitted on behalf of the Board of the Honduran Children's Rescue Fund by:

David A. Smith
President

Minutes of the HCRF Board – May 7, 2010

A meeting of the Honduras Children's Rescue Fund was held at the Gesu Rectory Building

Present: Joe Ciuni, Tiho Teisl, Todd Welki, Kevin McKay, Dave Smith, Jeff Jeney

Absent: Lorn Snow, Brian Smith, Jack Licate

1. Jeff Jeney opened the meeting with a prayer @ 6:05 pm
2. Dave Smith reported for Natalie Hunt. The benefit will take place on September 17th, and it may be at Umberto's. If his renovations are not complete he will help secure a location. Save the date cards will be ready to mail in the next week, and are being printed by Proforma at no charge. Sponsorship forms will be printed by the end of the month. Invitations will be printed by mid-July and mailed August 1st. There is a question as to whether there will be a cocktail party for the Host Committee.
3. Todd Welki reported that she is not receiving any statements from the bank. Dave Smith has not received any either. There has been \$1,000.00 deposited but a balance was not available at this time. 3 signatures are needed to be present for the new accounts. Joe Ciuni agreed to be the third. 990's are due on May 15th and an extension form has been filed.
4. Dave Smith reported for the SANS Advisory Board. Financial problems continue to be a problem. Much of it is a hold over from the political situation. Although they are receiving some government money, it is usually late. Dan Meehan approached Sor Maria Rosa to have an external audit and she has agreed. The audit is being performed by Deloitte in Tegucigalpa. HCRF has sent a message to the Advisory Board to insure that there are some results to come from this audit. In other words – What is the leverage to make changes?
5. Maura Dacey reported that she has 30 seats reserved for the June 11 – 18 trip. She is at this time not sure that all seats will be filled. The group is made up of more adults than teenagers. Tiho Teisl reported that the Gilmour Academy trip scheduled for July 21 -28 also has 30 seats reserved, but at this time has only 9 traveling. The feeling is that the economy is finally catching up.
6. Dave Smith reported that Adan Rosales continues to improve, and the doctors can do nothing else for him. Alma and Gustavo have moved out of Ronald McDonald House. They are living in a small apartment doing their best to find work. No new patients are coming to Cleveland at this time.
7. Jack Licate reported by email from Mexico that Reyes Irene now has an enrollment of 518, with a goal of 800. The building is 50 years old and needs about \$148k in repairs.

5/7/10

There are some foundations that are prepared to make financial commitments to Reyes Irene after they receive appropriate proposals. The school at this time is the bright spot in SAN with all expenses paid for this year.

8. Under new business, in response to some of the initiatives that are being discussed for SANS (new church, etc); Joe Ciuni introduced the following needs. Nuevo Paraiso needs a new/updated sewer/septic system. The overflow now empties in the small creek on the way to the Elementary School. There is also a need for a new water tank.
9. Joe Ciuni also mentioned that Carlos, a Nuevo Paraiso graduate and now a Civil Engineer, is trying to come to the United States to find a job in the construction field. Joe and Mae are working on trying to help him get that accomplished.

Jeff Jenney closed the meeting with a prayer at 7:02 pm

Respectfully submitted

Tiho Teisl

Minutes of the HCRF Board – March 10, 2010

A meeting of the Honduras Children's Rescue Fund was held at the Gesu Rectory Building

Present: Joe Ciuni, Tiho Teisl, Jack Licate, Brian Smith, Todd Welki, Kevin McKay

Absent: Lorn Snow, Dave Smith

1. Jeff Jeney opened the meeting with a prayer @ 6:05 pm
2. Todd Welki reported that we would try to change the account to Huntington Bank. Balance at this time \$7,505.52
3. The following initiatives are being proposed:
 - a. A new church to be built in Nuevo Paraiso on the main road opposite from the bakery. Expected cost \$200,000.00
 - b. Santa Rosa Clinic – Many repairs are needed for the clinic
 - c. Reyes Irene – Is looking for \$148,000.00 for renovations and covering the basketball court to accommodate the girls learning how to repair computers in conjunction in Microsoft.

There was a proposal to set HCRF funds in separate accounts for such initiatives.

4. Umberto Fedeli will host the benefit but it will not be at his house. Site and date to be determined.
5. Brian Smith reported that 22 went on the Gesu Honduras trip. It was a medical brigade and they used Santa Rosa Lima Clinic as their center for the brigade. They saw about 300 people a day, and they made 1 visit to Yuscaran. The next trip is scheduled for June 11-18.
6. Tiho reported that 43 will be traveling to Nuevo Paraiso March 18-27. We have proposed to Mae and Pancho that we might work on some of the issues at the clinic, but that was rejected.
7. Jack Licate reported that the enrollment at Reyes Irene is at 480 girls. The money sent at Christmas bought textbooks. Jack will have more details on their request for \$148,000.00 after he travels in March. Microsoft Honduras may be interested in setting up a computer repair enterprise at the school.
8. Brian Smith reported that the Cuban doctors left last June, and took much of the equipment with them. They also left without paying the electric bill. Repairs need to be made at the clinic. It is being staffed by a doctor from Virginia who sees maybe 10 people a day. Brian also reported that there will be a meeting between him representing the Cleveland Clinic and representatives from the Mayo Clinic to investigate the possibility of running a joint venture for Rural Medical Education. The

3/10/10

clinic would be used for this venture in developing a rural health care program, and establish Medical residency programs.

9. Dan Meehan will fund an administrator for the clinic for the first year. The director would have to be bilingual to be able to coordinate the brigades. A Medical Director is also needed.
10. Brian Smith reported that Adan Rosales is close to going home. No new patients are coming to Cleveland at this time.
11. There was no old or new business.

Jeff Jenney closed the meeting with a prayer at 7:15 pm

Respectfully submitted

Tiho Teisl

January 13, 2010

Maria Conception Enamorado
Reyes Irene Valenzuela School
Tegucigalpa, Honduras

We have received your grant request dated December 31, 2009 requesting \$15,000 US for Humanitarian Scholarship Funds. The Board of the Honduran Children's Rescue Fund has considered this application but does not have money in amount requested. We will keep this request active and reconsider it when we are able to raise additional funds. It will of course be considered along with other grant requests from the various ministries of Sociedad Amigos de los Niños.

We understand the difficult circumstances involving some of your students and have decided to give you an immediate grant of \$1,000 to be used as a School Director's Discretionary Fund. This money should be kept as cash for immediate use at the sole discretion of the Director to help alleviate immediate student or faculty problems. We do not need or expect a strict accounting on the use of these funds but when they are exhausted we would like a memorandum giving us some examples of how they were used. Depending on our financial situation at the time we would consider renewing the fund at some modest amount. The \$1,000 we are sending is funded by a recent donation by Mr. & Mrs. Ronald Willkomm.

The \$1,000 has been deposited with SANS. Please contact them regarding availability.

We are very impressed with the good work you accomplish at Reyes Irene Valenzuela School.

Sincerely yours,

David A. Smith
President

cc: R. Willkomm
J. Licate
Sr. Maria Rosa

Minutes of the HCRF Board – January 6, 2010

A meeting of the Honduras Children's Rescue Fund was held at the Gesu Rectory Building.

Present: Maura Dacey, Joe Ciuni, Jeff Jeney, Jack Licate, Kevin Makay, Dave Smith and Todd Welki.
Lorn Snow, SJ, Brian Smith and Tiho Teisl were not able to attend.

1. Joe Ciuni opened the meeting with a prayer.
2. Mary Keller, who is retiring as Treasurer, has prepared Preliminary Statements for the year ending December 31, 2009. Dave Smith pointed out that there was need to restate the Program Support entries to separately reflect the grants to Reyes Irene School and Operating Expense for SANS. (*The Revised Statement is attached to these minutes*) Mary Keller, Todd Welki and Dave Smith will meet on January 8, 2010 to transfer the Treasurer's records to Todd our new Treasurer.
3. Maura Dacey reported that the February 2010 Gesu Trip to Honduras will be about 25 people which is smaller than usual mainly due to the recent political unrest. It will be mainly adults, with only two teen age participants. The work will mostly be medical brigades with some construction and maintenance project yet to be selected. With some minor changes to the dates Maura was able to negotiate the air fares from about \$1,000 to \$580. Both Fr. Snow and Fr. Tom Dragga along with some seminarians will be there for part of the time
4. Joe Ciuni reported on the Gilmour Academy trip scheduled for March 18-27, 2010. This will be a very large group of 44 people; all men. Projects are still being determined
5. Dave Smith advised that the 2010 plan for fund raising would again center on a Benefit sponsored by Umberto Fedeli. Natalie Hunt, who was Co-Chair of the 2009 Event, has agreed to serve again as Chair. Brian and Karen Smith will contact Umberto regarding available dates. Dave Smith noted that this format is working. We raise between \$75,000 - \$100,000 at these Benefits with Umberto underwriting nearly all the cost. He affirmed that we should continue this single target pattern rather than try to involve ourselves in other smaller events which would probably conflict and compete with the Cleveland activities of Hope for Honduran Children.
6. Jack Licate presented a Grant Request from Reyes Irene Valenzuela School in the amount of \$15,000 for a Humanitarian Scholarship Fund. This is to assist students who may not be able to continue at the school due to individual hardships not anticipated. The amount of this request is presently beyond our financial resources. It was moved and passed that we send an immediate grant of \$1,000 to be used as a School Director's Discretionary Fund to satisfy some of the most pressing problems. A 2009 year end donation of \$1,000 from Ron and Eleanor Willkomm will be used to fund this grant (*Attached is a letter to the school Director outlining the terms of the grant*)
7. Brian Smith asked that some information be passed to the Board regarding the possible establishment of a joint program between the Cleveland Clinic and the Mayo Clinic to send medical personnel from each hospital system to Honduras for training in Rural Medicine. Mayo Clinic is already doing some of this in the Dominican Republic and knows that Cleveland Clinic

1/5/10

doctors have worked out of Nuevo Paraiso and are interested in learning more about Santa Rosa de Lima Clinic. If this develops it could be a source of staffing for the Santa Rosa Clinic. Also, the prestige of having two of the top hospitals in the U.S. working out of Nuevo Paraiso would be a huge factor in promotion of SANS ministries.

8. Maura Dacey reports that Adan Rosales has had specialized surgery at University Hospital and is in stable condition. This is the child that came to Cleveland over two years ago and has been unable to return to Honduras because of very complex medical problems. Gesu and HCRF have given a level of support to the family during this ordeal.
9. Joe Ciuni presented a "Wish List" for items the Gilmour group would like to bring with them on their March trip. *(The list is attached)* If any Board Members have ideas where any of these items can be obtained please contact Tiho Teisl at Gilmour.

The meeting adjourned @ 6:55 pm. The next Board meeting will be March 3, 2010 @ 6:00 pm in the Gesu Rectory Building.

Respectfully submitted
David Smith

Minutes of the HCRF Board – November 11, 2009

A meeting of the Honduras Children's Rescue Fund was held at the Gesu Rectory Building.

Present: Maura Dacey, Joe Ciuni, Jack Licate, Tiho Teisl, Brian Smith, Dave Smith, Todd Welki.
Lorn Snow, SJ, and Kevin McKay were not able to attend.

1. Joe Ciuni opened the meeting with a prayer @ 6:08 pm
2. Mary Keller has tendered her resignation as a Board Member and Treasurer in order to pursue other interests. Her resignation was accepted. The Board thanks Mary for her many years of dedication for her work on behalf of HCRF. It was moved and seconded to establish an ex-officio position for Mary.
3. Todd Welki was introduced to the Board, and it was moved and seconded to elect Todd as a new member of the Board, and for her to assume the duties of Treasurer. The motion passed. Todd will get together with Mary Keller to begin to transition the duties of Treasurer. Joe Ciuni requested that Todd look into the Board's credit card, since we are paying monthly fees but not using it.
4. Dave Smith reported that the funds from the Fedeli benefit now stand at \$73,975.00 with a few donations still outstanding. Grants of \$40,000.00 were sent to the Irene Reyes School and \$21,000.00 to SAN for Operational Expenses.
5. Maura Dacey reported that Gesu is going ahead with the plans to have a group go to Honduras on February 6th. Recruitment for the trip has been down, and the political situation will be monitored before a final decision to go is made.
6. Brian Smith who just returned from Honduras reported that currently no groups are going down and the situation for SAN is critical. He also reported that Helping Hands has been working with the International Children's Foundation. 22-25 surgeries were being done over a span of two weeks.
7. Dave Smith reported that with help from Dan Mehan the Sisters of St. Francis in Milwaukee have agreed to help SAN with financial and strategic planning. They have a Spanish speaking intern in Milwaukee who communicates with SAN on a weekly basis about their finances and progress to plan.
8. Brian Smith reported that Adan Rosales continues to receive treatments from University Hospitals and that he is at a critical stage of care. \$500.00 from the benefit was given to Alma and Gustavo to help with expenses.

11/11/09

9. The HCRF Web site is still up but not current. Brian Smith will investigate possibly incorporating our site with Gesu's.

The next Board meeting will be January 6th @ 6:00 pm in the Gesu Rectory Building. The meeting adjourned @ 6:55 pm.

Respectfully submitted

Tiho Teisl

A meeting of the Honduras Children's Rescue Fund was held at the Gesu Rectory Building at 6:09 pm

Present: Lorn Snow, SJ, Maura Dacey, Joe Ciuni, Jack Licate, Jeff Jeney, Tiho Teisl, Brian Smith, Dave Smith. Mary Keller and Kevin McKay were not able to attend.

1. Dave Smith opened the meeting with a prayer.
2. Brian Smith gave us a quick review of the political situation in Honduras at this time. He stressed the importance of sanctioned elections taking place in November.
3. Dave Smith reported on Conference call meetings of the SANS Advisory Council which took place 7/29 and 8/12, 2009. He reported that the Canadian and Indianapolis are very strong and very well organized. Their main goals are sponsorship of the children. The main area of concern continues to be the eventual succession of Sr. Maria Rosa. Mr. Dan Meahan has been working with the Sisters of St. Francis to see if they could work with Sr. in that area.
4. Dave Smith led a discussion on the immediate financial needs of SANS:
 - a. The government has suspended payment for teachers,
 - b. Personnel are not being paid
 - c. Cuban doctors pulled out of the clinic.

The government has started to send some money. SANS was able to receive some loans which they have been able to repay. The consensus was that Reyes Irene is still the best place to send money and direct that they are to be used in strict accordance with the stated needs in their 2009-2010 Grant request.

5. The Fedeli fundraiser raised \$71,950.00. Dave Smith reported that most expenses have been paid, and there is a bank balance of \$71, 113.56 as of 9/9/09.
6. Mary Keller has agreed to continue as the Treasurer until the first of the year. She requested that someone else take over at that time. Brian Smith and Lorn Snow have someone in mind for the position, and they will follow up on that. The decision was made to change the address on any letterhead to the Rectory @ 2470 Miramar Blvd, University Hts, Ohio 44118. A mailbox will be set up at the Rectory.
7. Jack Licate presented a draft of a Grant agreement to be used for any future disbursements of money to SANS. There is a concern that the IRS will begin tightening the rules regarding monies that leave the USA. There is a concern that there is co-mingling of funds when the monies arrive in Honduras. The Grant agreement will prohibit this action. The use of such Grant agreements was approved by the board.
8. Father Snow had a request that HCRF help out with Mae's health insurance costs. At this time Canada & Indianapolis pay part of Mae's salary. Gesu covered her health insurance for 2009. The cost being \$5,100.00. The concern is that Mae cannot get coverage in Honduras and at her age she needs coverage. The board

9/9/09

approved paying for the insurance in 2010. Subsequent years the cost will be split by Gesu and HCRF as long as Mae continues working for SANS. Jack Licate will put together a Grant proposal for this expense. The recommendation of the board is that the grant insures that the money goes directly to the insurance company on Mae's behalf.

9. Fund distributions:

- a. Reyes Irene has submitted a grant proposal for \$51,000.00 to assist them in continuing their efforts in Honduras
- b. Mary Keller requested that \$5,000.00 be set aside to support Alma and Gustavo with winter expenses

Dave Smith proposed a distribution plan (see attachment). There was a motion from Brian Smith and seconded by Joe Ciuni to accept the proposal with the condition that the Operations Expense Grant state that Staff salaries receive priority over other expenses. The motion passed.

10. Brian Smith updated the Board on the status of Cleveland Surgical patients. Rotary Gift for Life was in Honduras in July on a surgical brigade and did 23 surgeries. They will be returning to Honduras in November. There is a 16 year old boy with scoliosis who may be a candidate for surgery in the USA.

The next meeting which originally was to be on November 4th had to be changed to November 11th. Please note that change. David Smith closed the meeting with a letter of thanks from Sor Maria Rosa.

The meeting adjourned at 7:25 pm

Respectfully submitted

Tiho Teisl

Note: The March 2009 meeting was cancelled and combined with the May 2009 meeting.

Minutes of the HCRF Board – May 6, 2009

A meeting of the Honduran Children's Rescue Fund was held at the Gesu Rectory Building at 6:00 pm.

Present: Dave Smith, Brian Smith, Joe Ciuni, Tiho Teisl, Mary Keller, Kevin McKay, Jeff Jenney, Jack Licate. Maura Dacey, and Lorn Snow, SJ were not able to attend.

Natalie Hunt, Co-Chair of the Fedeli Fundraiser 2009 reported that the date of the event will be August 28th at Umberto Fedeli's home. Save the date cards will be mailed in early June with formal invitations going out in July. Tickets will be \$500.00 per person, with corporate sponsorships at \$1,500.00, \$3,500.00 and \$ 7,500.00.

A Host Committee is being formed and invited to a cocktail party event on May 20th or 21st at Albatross.

Treasurer Mary Keller presented statements for January – March 2009. For this period there was a loss of -\$1,813.44 due to reimbursements for a Honduran child still under medical care in the Cleveland area. Other sources of support have been found and further assistance from HCRF will not be required. As of May 6, 2009 the bank balance is \$1,337.16.

Brian Smith mentioned that there would be a young lady (Claudia) who would be here for treatment for a period of about two weeks.

David Smith reported that there has been an SANS Advisory Board formed comprising the leaders of the different non-profit organizations in the US and Canada. The purpose of the Advisory Board is to examine the SANS Mission Statement and their Strategic plan, in order to help SANS implement them. There was a meeting of the Board in Cleveland April 21. Items discussed included what all the different groups are doing in Honduras and how that may be helping their strategic plan. Dave will send each of us a copy of their minutes digitally.

Brian Smith reported that 40 went on the Gesu trip in February with half the group participating in a medical brigade to El Progreso. Great results and the Jesuits are hoping that Gesu will be able to return in the future. The remaining members of the group helped out with construction projects in Nuevo Paraiso. Gesu will be returning to Nuevo Paraiso with 38, June 15 – 22.

Tiho Teisl reported that Gilmour had 26 students and 12 adults in Nuevo Paraiso March 13 – 22. They worked on four projects – painting the doctor's house, cutting a new sewer line for the bakery, completing a laundry room next to the Community Center, and starting the foundation for a Visitor's Park near the Kinder. This would allow parents to come and visit their children in a more private setting. The park is named in memory of Christopher Teisl.

Jack Licate reported that there are no grant applications at this time. He also provided us with a wonderful poem written by Leticia Jordan an 11th grader at Reyes Irene Valenzuela School. Jack will also send this to us electronically.

The meeting adjourned at 7:05 pm

Respectfully submitted
Tiho Teisl

Minutes of the HCRF Board – January 21, 2009

A meeting of the Honduran Children's Rescue Fund was held at The Gesu Rectory Building at 6:00PM

Present were David Smith, Brian Smith, Joe Ciuni, Maura Dacey, Mary Keller, Jeff Jeney, Thio Teisl. Lorn Snow, Kevin Mackay and Jack Licate were not able to attend.

New Board Members Jeff Jeney and Thio Teisl were introduced and welcomed to the Board.

Treasurer Mary Keller presented the financial statements for the period ending December 31, 2008. Items of note were an expense of \$354.88 for HHH Patient Expense and also Merchant Bank Service Charges. The hospital expense involves those who visit Honduran children staying in Cleveland for surgery. Often these people have considerable "out of pocket" expense for such things as diapers, clothing, children's games, etc. This cost is sometimes absorbed by the individual but in a few cases they ask for at least partial reimbursement. A donor has contributed money to HCRF for this purpose and it is in a designated sub-fund. The amounts are very small in relation to the overall picture of what is being accomplished. The Merchant Bank Service Charges are the cost of maintaining credit card processing accounts. Since there is a significant early cancellation fee we will keep this active at least until the 2009 Benefit. President Dave Smith has asked Mary Keller to continue serve as Treasurer although she has stated that she would be willing to relinquish the job if someone else is interested in serving in this capacity.

Karen Smith, Co-Chair of the 2008 Fedeli Benefit, was in attendance and reported that Maria Hunt and her daughter Natalie Hunt have agreed to Co-Chair the 2009 Benefit. This is excellent. Natalie is a recent college graduate, not presently employed full time, and is willing to devote considerable effort in managing the many details of the Benefit. Karen will work with them to assure continuity from previous years. The first task is to set a date with Mr. Fedeli. We would like a Saturday night in late May or early June but pretty much have to take the date he offers. Karen Smith will make the initial contacts with Mr. Fedeli's secretary. All Board Members are asked to assist the Benefit Committee particularly with identifying donors and sponsors.

Brian Smith gave an up-date on the two Honduran surgical patients still in Cleveland after an approximate year. It is extremely complex and has "stressed" the program. Baby Gabriel will have final surgery within days and will return home. Baby Adan is a more complicated case and arrangements are being made to place him in hospice care both here and in Tegucigalpa. This should happen within the next month.

Brian Smith, who had returned from Tegucigalpa within the past 24 hours, also reported on his recent experience with a surgical team that performed twenty-two heart procedures on

1/21/09

Honduran children during the past week. This is not an HCRF program but has been developed by Helping Hands for Honduras an organization we have cooperated with in the past.

Jeff Jeney suggested that we try to interest TV and print media in telling the story of our work with these children. We would try to keep it away from a "hospital story" and orient it towards people in our parishes and organizations that are making things happen.

Jack Licate was not able to attend but indicated that there was very little activity on grant proposals. Communication with SANS has been difficult during the year end and holiday period. Mae Cruz, who is our main contact with SANS, has been able to work out a benefits and salary package that will allow her to continue her everyday involvement with SANS ministry. Fr. Snow will give us details if it is desirable that HCRF becomes involved.

Under the topic of Old Business we will make contact with Tim McKenna in Youngstown regarding opportunities for shipment of goods to Soto Cano Air Force Base in Honduras. Dave Smith, Brian Smith and Joe Ciuni will try to schedule this before the March 2009 meeting.

Our Secretary, Maura Dacey, has asked to be relieved of her duties. Thio Teisl agreed to do the minutes for the next meeting. Thio will be going to Honduras with his Gilmour Academy group from March 13 until March 22. With this in mind we will target our next meeting for Wednesday, March 11. The Board President will be looking for a member to assume the duties of Secretary.

The meeting adjourned at 6:50PM

Respectively submitted,

David A. Smith for Maura Dacey

Minutes of the HCRF Board December 3, 2008

A meeting of the Honduran Children's Rescue Fund was held at The Gesu rectory Building at 6:00PM

Present were David Smith, Brian Smith, Joe Ciuni, Jack Licate and Lorn Snow, S.J., Maura Dacy and Mary Keller were not able to attend.

Treasurer Mary Keller is having computer problems and was not able to produce an updated statement. She advises that there has been very little activity and that the Key Bank Checking Account has a balance of approximately \$3,000. Brian Smith offered to take over the duties of Treasurer since he has a Quicken Business program installed on his computer. Dave Smith will discuss this with Mary Keller. It is noted that there are two aspects of the Treasurer's duties. One is the accounting function; the other is the filing of required governmental forms such as IRS 990. Mary's professional background is best suited for the overall Treasurer's job but perhaps she needs some assistance on the accounting side.

Meeting dates were discussed. Our code of regulations calls for five (5) Board meetings per year. These are targeted for January, March, May, September and November. The consensus was that 6:00 PM on the first Wednesday of those months is a good target date. As we get closer to the date and recognize conflicts adjustments can be accommodated.

Fr. Snow has been asked to contact Kevin Mackay, Jeff Jeny and Thio Teisel with invitations to join the HCRF Board. Mackay and Teisel have indicated interest and the invitation by the Pastor is perhaps just a formality. Those who agree to serve will be given a copy of the Articles of Incorporation and the Code of Regulations along with some recent Agendas and Minutes.

Brian Smith gave an update on the surgical patients in Cleveland. Gabriel and his mother Gloria will probably return to Honduras in January. Adan and his parents will remain in Cleveland until an "exit strategy" can be worked out. Gesu Parishioners have put in untold hours of support to these families but the financial outlay from HCRF is less than \$1,000 and is partly covered by a restricted donation of \$500 to the HCRF for this type of medical support.

Umberto Fedeli has agreed to sponsor the annual HCRF Fundraiser again in 2009. Right after the first of the year Karen Smith will contact his secretary to arrange a date. A Saturday or a Friday in late May or June is our target. It is hoped that our prospective Board Members will bring additional solicitation and contact resources to the project.

Jack Licate reported on his efforts to guide SANS in grant proposals. There are no immediate prospects for funding at this time. Fr. Snow asked if any progress had been made with Caritas International and also suggested working with the Propagation of the Faith on a Mission Appeal. A number of priests who have been to Honduras SANS have indicated they would be willing to assist if we can get approval for an appeal at parishes.

Joe Ciuni requested an update on our contacts with Tim McKenna with the Youngstown Air National Guard regarding the use of ANG training flights delivering goods to Honduras. Dave Smith, Brian Smith and Joe Ciuni will try to schedule a meeting with McKenna in Youngstown before year's end.

Respectively submitted,

David A. Smith (for Maura Dacey)

Minutes of the HCRF Board – October 8, 2008

A meeting of the Honduran Children's Rescue Fund was held at Pizzaz Restaurant on October 8, 2008 at 8:00PM

Present were David Smith, Brian Smith and Joe Ciuni. Lorn Snow, S.J., Maura Dacy, Mary Keller and Jack Licate were not able to attend.

Dave Smith discussed our role in getting soccer equipment from donors in Albuquerque, NM to children in Honduras. *A man by the name of Frank Javier from New Mexico found our web site and called Mary Keller to find out if we could use soccer uniforms for our program in Nuevo Paraiso. Frank is from El Salvador and his wife is from an area near Tegucigalpa. He is presently involved with a Youth Soccer League in Albuquerque and about 40 boxes of uniforms are surplus. We expressed our interest but asked him to give us some time to work out the details.*

Shortly thereafter, Dave Smith received an e-mail from a U.S. Air Force retiree who had spent a few years, prior to his retirement, at Soto Cano Air Base, just outside of Tegucigalpa. He is now the Operations Officer at the Youngstown (OH) Air National Guard Base. He and some of his friends support orphanages in the Soto Cano/Comayagua area and he is running a soccer league in the Barrio in Comayagua. The purpose for his contact was to advise us that the Ohio Air National Guard runs training flights from Youngstown to Soto Cano and cargo planes are able to take "humanitarian aid" shipments on this route. He advised that if we had anything, regardless of size, going to Sociedad he could get it to Soto Cano. "All it would take is for our representative to go to the base and pick it up." This certainly has all kinds of possibilities for gear associated with our Gesu Mission trips. Dave and Brian Smith will go to Youngstown in early November to meet with this gentlemen, Tim McKenna, and see how we can work together.

Our present situation seems like an answer to prayer. We have people in Albuquerque with soccer uniforms and a man in Youngtown who is excited about having uniforms for his Honduran Soccer League. We contacted Frank Javier in Albuquerque, advised him of the situation and told him all we needed was to find some low cost truck transportation to Youngstown. Fortunately a member of his soccer league board works for a large food distributor that runs trucks all over the country. He was able, at no cost, to arrange the shipment of three pallets of uniforms from Albuquerque to Ravenna Ohio Arsenal where they will be held until the next Youngstown to Soto Cano training flight. We told Tim McKenna he could have all the uniforms for "his Honduran kids". Our benefit will be a wonderful ally in moving donated items from Gesu to Nuevo Paraiso at no cost. More will follow after our meeting with Tim McKenna in Youngstown.

Treasurer Mary Keller could not attend the meeting and a Statement will be prepared prior to our next meeting. We have approximately \$5,000 in undistributed funds, which is our normal reserve. Mary asked if we should maintain our credit card processing account which has a monthly charge. Members present suggest we close the account to avoid charges as long as it can be reactivated with a nominal charge. Mary is asked to follow through on this.

Dave Smith has been asked by Sr. Rosa to become a member of an Advisory Board being formed by SANS. He has agreed to serve and has asked for additional information regarding the function of the Board and responsibilities of the Board Members. This probably ties in with an application by SANS for the Hilton Humanitarian Award 2008. This is a high dollar award made each year by the Hilton Foundation to an organization with notable accomplishment in Humanitarian work. This is more of an award and competition than a grant request and a very large number of applicants make requests for consideration.

10/8/08

Brian Smith gave an update on surgical patients in Cleveland. Gesu parishioners have been extremely supportive with the families of baby Adan and baby Gabriel. These have been extremely difficult cases and both boys have been here since early in the year. Acceptable medical strategies are being developed with the goal of having both back in Honduras by year end. While not part of HCRF activity, Brian Smith went to Memphis, TN in September to participate in a surgery project sponsored by *Helping Hands for Honduras* which provides twenty-one surgeries to young heart patients on site in Tegucigalpa. The doctors and medical teams were recruited from a large number of hospitals. A major benefit is that the cost of performing this life giving surgery in Honduras is a fraction of the cost of bringing the children to the U.S. Doctors from the Cleveland Clinic are interested in the project and may get involved in future surgery brigades.

The major activity of HCRF is the annual fund raising benefit. We are in contact with Umberto Fedeli regarding a spring date. We discussed the need to add members to our HCRF Board to assist and expand our base. Three likely candidates are: Kevin McKay, Jeff Jeney and Tiho Teisl. These people all have interest in SANS and would bring skills and contacts to our organization. Dave Smith will contact absent members of the board regarding these possible candidates before any invitation is extended. It was recommended that Fr. Snow should participate in inviting any new candidate to our Board.

Our web site is alive but not very useful. It needs an active web master to keep it "fresh" and probably a new graphic design. Even in its present state it was instrumental in the soccer uniform sage detailed above. Recommendations are needed.

The HCRF Code of Regulations calls for four business meeting a year. The pre-selected dates for 2008 did not work very well and a number of changes were necessary. Dave Smith will contact Board Members before establishing 2009 dates. It is a small board and participation is very important.

Respectively submitted,

David A. Smith (acting for Maura Dacey)

Minutes of the HCRF Board – July 24, 2008

A meeting of the Honduran Children's Rescue Fund was held at Pizzazz on July 24, 2008

Present were David Smith, Brian Smith, Jack Licate, Mary Keller, and Maura Dacey
Finances: Mary Keller reviewed the financial statements and handed out a sheet with current financial status. Balance as of 7/9/08 was \$11,714.28. We want to keep around \$3000.00 in the fund, so we decided to take \$7500.00 and wire it to Sister Rosa. Also, we'll be requesting a report of how remainder of fund raiser money was used. There was a discussion about the use of credit cards on website and for benefit. It costs \$30.00 a month to maintain, but we don't use it.

Honduras Trip: Brian Smith and Maura Dacey gave a report on the June trip to Honduras. Forty people went on the trip. They worked on a number of projects. Construction projects included foundation work in clinic expansion, painting in expansion and cafeteria for out patients, creating a garden and continuing the gazebo started in February. Some team members visited the Reyes Irena School in Tegucigalpa. The work Sociedad is doing there is wonderful. The girls gave testimonies about their lives and how much the school has helped them both with work skills and self esteem. All the girls now have plans for their futures – some plan to open their own small businesses. Before going to the school, they had no future aspirations.

Fedeli Benefit: The Fedeli event was a huge success. We plan to keep the same format for next year. Discussed getting the date for next year locked down as soon as possible. Also, need to broaden the contact base. There will be a dinner some time in the fall with some potential contacts and board members to brainstorm ideas to reach out to more people.

Honduran patients: Brian Smith gave an update on the two Honduran patients currently in Cleveland. Adon needs a Hospice situation, but there are problems because he's not a citizen. Gabriel had heart surgery, but he keeps getting infections. He also has a cleft palate that needs attention. Hospitals are trying to figure out what needs to be done next. Brian is going to work on exit strategies for both children.

Grant Proposals: Franciscan Chris Waddleson handled a computer grant for the Reyes Irena School. The head of Microsoft gave the school a \$25,000.00 grant for computers and sent a technician to help with class on how to fix computers.

Other SANS input: SANS setting up strategic plan for future. They're making a list of their top priorities and will work on following the plan. Sociedad asked Jack Licate to write a proposal for \$20,000 from Mr. Lynch. Jack is waiting for more details before he writes it and sends it to Mr. Lynch. Sociedad has received a request from the Reyes Irena School for \$44,000 for 2009 to cover salaries and administrative overhead. This is a preliminary request and we will get more specifics.

Website: It needs work. We discussed the need to update and maintain information. We also talked about what the purpose of the website should be and if we should get a webmaster. Brian will look in to cost for webmaster.

The next meeting is Oct. 1st. The final meeting for 2008 is Nov. 5. Please check these dates and put them on your calendars.

Prepared by Maura Dacey

7/24/08

Minutes of the HCRF Board – March 5, 2008

A meeting of the Honduran Children's Rescue Fund was held at the Gesu Parish Office on March 5, 2008

Present were David Smith, Brian Smith, Jack Licate, Joe Ciuni, and Maura Dacey. Brian Smith and Maura Dacey gave a report on the February trip to Honduras. The meeting with the Jesuits in El Progreso went well. It was an impressive project. The team leaders will follow up with goal of sending medical team there in Feb. '09. Medical brigades went well and the dental bus was used. Construction projects consisted of building sidewalks and a gazebo and painting the new dining hall. It was an excellent group of people – one of the best ever.

Status of the Fedeli event was discussed. Karen Smith and Maria Hunt are co-chairs. Save the date cards will be sent out next week in mail. Benefit will be Friday, June 6th. Dave Smith activated an email address for HCRF – hondrchild@ameritech.net.

The website was discussed and compared to SANS. It needs to be updated. Ali Renner will be asked to write an article about the February trip for the website.

The next meeting is May 7th. Other meetings for 2008 are Sept. 3 and Nov. 5. Please check these dates and put them on your calendars.

Prepared by Maura Dacey

Happy Easter☺

Minutes of the HCRF Board – January 9, 2008

A meeting of the Honduran Children's Rescue Fund was held at the Gesu Parish Office on January 9, 2008

Present were David Smith, Brian Smith, Jack Licate, Mary Keller, and Maura Dacey. The financial report was given by Mary Keller. Hand out of profit and loss for 2007. There was a year end donation of \$5000.00. It will be used as an advance for the June benefit at Fedeli's.

Maura Dacey gave an update on the upcoming February trip to Honduras. A group will go early to meet with Jesuits in El Progreso. 39 people will be on the main trip doing medical brigades and construction work.

Status of the Fedeli event was discussed. A date will be picked after the new year. A separate committee is being formed for this event.

Brian Smith gave a surgical update. Twins went back right before Christmas. Two children have been accepted to U.H. By March another child will be accepted for a hospital in Tennessee.

SANS advisory board status – it will be a fund raising vehicle, give advice and money. People have been asked to join. Jack Licate is working on a job description.

Jack Licate gave a report on the funding priorities for SAN for 2008. Number one is food for students at girls' school. A German group is contributing and they're looking for others to supplement this. Salaries for the school employees would also come from this funding.

The website was discussed. It needs to be updated with newest news or changes.

Jack Licate has looked into possible grants. There are some from Comic Relief, Caritas, Conrad Hilton Foundation. People from SAN have been contacted by Caritas and Hilton. These will be pursued although the Hilton Foundation is on hold because SAN needs an exemption to be eligible.

A sample of the logo stationery was handed out. It looks great!!

In other business Fr. Walt Jeney wanted to discuss 501c3 set up and look at our constitution because they are thinking of setting up their own. Also, on the Feb. trip to Honduras a small group will go early and go to Tela. There they will meet with the Jesuits living there and see about maybe having the Gesu medical brigade go there in Feb. 2009.

The next meeting is Jan. 9th. Other meetings for 2008 are March 5, May 7, Sept. 3, and Nov. 5. Please check these dates and put them on your calendars.

Prepared by Maura Dacey

Merry Christmas☺

Minutes of the HCRF Board – November 14, 2007

A meeting of the Honduran Children's Rescue Fund was held at the Gesu Parish Office on November 14, 2007 at 6:30 P.M.

Present were David Smith, Brian Smith, Jack Licate, Joe Cuini, Lorn Snow S.J., and Maura Dacey

The financial statement was given. \$12,000 was sent to Sociedad. The October 7th fund raiser raised \$18,000 which was sent to SAN to be used for the girls' school.

Brian handed out an organizational chart of SAN.

The advisory board for SAN was discussed. Umberto Fedeli and Fr. Lorn Snow were asked to be on it and said yes. Some possible additions were discussed. Board members were going to contact them.

Brian Smith gave a surgical update. Two children arrived the Monday after the meeting. A segregated fund is being put in to meet the expenses of this program. Brian started the contributions and others said they would also contribute.

Status of the Fedeli event was discussed. A date will be picked after the new year. A separate committee is being formed for this event.

Jack Licate gave a report on the funding priorities for SAN for 2008. Number one is food for students at girls' school. A German group is contributing and they're looking for others to supplement this. Salaries for the school employees would also come from this funding.

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The next meeting is Jan. 9th. Other meetings for 2008 are March 5, May 7, Sept. 3, and Nov. 5. Please check these dates and put them on your calendars. ↑

Prepared by Maura Dacey

Merry Christmas☺

6:00 PM

Minutes of the HCRF Board – August 29, 2007

A meeting of the Honduran Children's Rescue Fund was held at the Gesu Parish Office on August 29, 2007 at 6:30 P.M.

Present were David Smith, Mary Keller, Brian Smith, Jack Licate, Lorn Snow, S.J., Maura Dacey, and Joe Ciuni.

Treasurer Mary Keller gave the financial report. Our account balance is \$15,109.78. The group discussed the need to increase the income. Possible options are the website, small fund raisers, and the newsletter.

The Surgery Center : All agreed the Surgery Center was completed, however, there may still be some outstanding bills. It was agreed to wait until September 15th to see if there were any more bills. There is approx. \$15,000 left from the funds raised at last year's Fedeli Benefit. If we have no more bills by the 15th, then \$10,000 will be sent to Honduras to support the Reyes Irena Valenzuela School. Gesu's Honduran Fund will contribute \$2000.00.

The Fedeli Event: It was stated that the May benefit should target large donors and corporate sponsors.

The Alumni Fund Raiser for SAN: This alumni event will take place on Sunday, October, 7th. Mae Cruz will attend and alumni from trips have been invited. Putting an advertisement in the Gesu Bulletin was approved.

HCRF Board: Composition of the board was discussed. The rotation of board members will not begin until 2009 (2 years after we were granted nonprofit status). Board should not exceed 11 members, nor have less than 5. Qualifications for new board members were given – possibly having them contribute. It was decided it was too early to be discussing this.

Honduran Heart Patients: There are 2 children pending who will be here for 3 months – part of that time in Columbus. Also, one child needs cochlear implants and would only stay for approx. 3 weeks. The cost to support each child would be about \$300.00. The Cleveland Clinic and University Hospital will accept more cardiac patients later this year. It is anticipated there will be approx. 7 patients per year. Discussed setting up a restricted fund to cover expenses for the children because our main focus is supporting Sociedad and Sister Maria Rosa.

Website: Website created by Tom Keller looks great. We'll get feedback from all board members. Maybe collaborate with Indianapolis.

Grant proposals: Jack Licate is working on a \$30,000 grant from Comic Relief (in Great Britain). Also, a \$30,000 grant from Caritas International. Copies of SAN's strategic Plan were passed out. Jack has a boilerplate for Sociedad, and they're working on one for each individual project.

Logo: The logo is completed. There was a suggestion to put our logo and Sociedad's on the newsletter. We need to get permission from Sociedad to do this.

Other business: Next June make the small Honduras trip a fund raiser.

Grant proposal for capacity building – would fund a development director's salary for SAN

Note: The next meeting is scheduled for Nov. 7, 2007, at 6:00 P.M. and dinner will be provided☺

Prepared by Maura Dacey

Minutes of the HCRF Board – July 9, 2007

A meeting of the Honduran Children's Rescue Fund was held at Pizzaz Restaurant on July 9, 2007 at 7:00PM

Present were David Smith, Mary Keller, Brian Smith, Jack Licate, and Joe Ciuni. Lorn Snow, S.J. and Maura Dacy were not able to attend.

On June 20, 2006 the Internal Revenue Service issued a letter advising us that Honduran Children's Fund is exempt from Federal income tax under section 501 (c) (3) effective September 21, 2004. Our Employer Identification Number is 01-0839183. Mary Keller will check to see if this number is also our Federal Tax Exemption Number.

Treasurer Mary Keller reports that the balance in our account is as of July 9, 2007 is \$15,520.13

The status of the Surgery Center was discussed. Brian Smith was in Nuevo Paraiso in June 2007 and checked the construction progress. The water and electrical work that we have agreed to fund has been completed. The final phases of the Clinic construction are nearly complete but SAN has not yet requested that we release the final funds which are estimated to be about \$15,000. This final disbursement will leave us with only a small cash balance in our account.

An agenda item designating the appropriate use of funds raised by HCRF for SAN was discussed. It was agreed that funds should be limited to (1) projects designated by SAN and accepted by HCRF and (2) sponsorship of children for medical treatment in Cleveland. Only in emergency situations should we fund operational expenses.

Jack Licate presented a grant request from SANS for funding in the amount of \$27,271 for the Reyes Irene Valenzuela School in Tegucigalpa. One of the present supporters, *Save the Children U.K.*, has advised SAN that they will not continue funding because of a refocusing of their organization to Africa. The HCRF Board will consider this grant request and may fund this from proceeds from the Fedeli Benefit scheduled for May 2008.

Carmen Licate has submitted some logos to be considered for HCRF. The members present settled on one but asked for some modifications. Carmen will revamp the artwork and get it to us shortly.

The HCRF Board has agreed to sponsor another fundraising benefit courtesy of Umberto and Maryellen Fedeli. The Fedeli's have some October dates open but the board feel this would not allow us sufficient time to organize in a first class manner. Mr. Fedeli is willing to help us by hosting these benefits but tells us that we must raise significantly more money for him to justify his expense. Our target for the next benefit should be \$100,000. The Board will ask Mr. Fedeli if we can have a Saturday date in May 2008.

7/9/07

It was decided that we should get a Newsletter or some other type of information to those who supported the 2006 Fedeli Benefit. This would announce the 2008 Benefit and explain what we have done with the funds raised to date. Dave Smith will submit some ideas for format.

Sr. Rosa and Mae Cruz have told Fr. Snow and Jack Licate that they will again need \$25,000 in December 2007 to meet payroll and operating expenses. HCRF and Gesu Church helped them with this in December 2006. Since the final payment to SAN for the Clinic upgrades will leave us with very little cash we can not fund this request. We discussed the possibility of a small fundraising event to be held in October 2006. Concern was expressed that this would adversely affect the major fundraising benefit in May 2008. The Benefit Committee will make recommendations

No other new business was presented.

Prepared by David A. Smith

MINUTES OF THE SECOND MEETING OF HCRF BOARD OF DIRECTORS

The second meeting of the board of directors was held at Gesu Rectory on the 7th day of February, 2007 at 7:00PM.

Present were David Smith, Mary Keller, Brian Smith, and Jack Licate, and Lorn Snow, SJ who have been appointed as the initial trustees by the incorporators. Maura Dacey and Joe Ciuni were unable to attend. Lorn Snow had to leave the meeting early.

David Smith acted as Chairman of the meeting and Mary Keller acted as secretary of the meeting.

Financial Sheets for 2006 were presented. A decision was made to terminate the credit card service until the HCRF 501c3 number has been obtained. Lorn revealed he was told SAN may be receiving more support from the Honduran Government.

Discussed the Amended Articles of Incorporation, Code of Regulations and Bylaws. All were in agreement and signed said documents. Lorn Snow, Maura Dacey, and Joe Ciuni's signature will be obtained. Jim Gruber will file the Amended Article with the State and 1023 with the IRS before the end of February 2007.

Discussed the role of HCRF. HCRF need to keep focus on projects in hand for specific needs of SANS (bakery, clinic, etc.). A proposal was made to sponsor up to 6 Honduran surgery cases per year at approximately \$300.00 per child.

The current project is the surgery center. A projected budget of \$160,000 will be needed to complete the project.

A proposal was made to have a newsletter sent to donors from the 9/30/2006 fundraiser.

Jack Licate's daughter will work on a logo for HCRF

Discussion of grant writing and appropriate foundations were discussed. Jack Licate will discuss with Lorn Snow the possible sponsorship by Gesu for a grant requiring an Evangelical entity.

There will be a 2007 Benefit for HCRF hosted by Umberto Fideli. A meeting will take place in March to organize the Benefit Committee.

2/7/2007 Mary Keller, Stand-in Meeting Secretary

MINUTES OF THE FIRST MEETING OF HCRF BOARD OF DIRECTORS

The first meeting of the board of directors was held at 1801 Sheridan Rd on the 30 day of October, 2006 at 7:00PM.

Present were David Smith, Joe Ciuni, Mary Keller, Maura Dacey, Brian Smith, and Jack Licate constituting a quorum of the board. Fr. Lorn Snow was unable to attend.

David Smith acted as Chairman of the meeting and Maura Dacey acted as secretary of the meeting.

The following persons were unanimously elected for the offices and at the annual salaries respectively set forth:

Title	Name	Salary REMUNERATION
President	David Smith	\$0
Vice President	Joe Ciuni	\$0
Treasurer	Mary Keller	\$0
Secretary	Maura Dacey	\$0

Discussed the Articles of Incorporation and the code of Regulations. The officers of the corporation are authorized and directed to pay the expenses of its incorporation and organization. The Articles may need to be updated for current legal terms.

The corporation was incorporated in the State of Ohio September 21, 2004. as a non-profit. Certificate number 1490625.

Discussed the role of HCRF. Read over the mission statement. HCRF need to keep focus on projects in hand for specific needs of SANS (bakery, clinic, etc.). Sr. Rosa and Mae will set priority through Lorn Snow. Possibly an unrestricted fund will be set up.

The current project is the surgery center. A projected budget of \$143,000 will be needed to complete the project.

A proposal was made to have a newsletter 3 to 4 times a year and sent to donors from the 9/30/2006 fundraiser.

Two attorneys, Jim Gruber and Bob Kehoe, will be working together to complete the 1023. Projected filing is 2 weeks. Projected processing by the IRS is 6 months.

Discussion of grant writing and appropriate foundations were discussed. Since we have a fiscal sponsor, Hands to Honduras, inquiry letters can be sent.

HELPING HANDS FOR HONDURAS

The date and time of the next meeting is to be announced.

10/30/2006

Maura Dacey

Meeting Secretary